**SCOPE OF SERVICES**

1. Deploy Azure environment to enable the customer to upload and download files to an Azure storage account with a 60-day retention policy
2. Provide high-level design, and as-built documentation, using customer and/or Sirius template, in both Visio & PDF format.

**ADDITIONAL RESPONSIBILITIES**

Customer Responsibilities

1. Customer will provide access to all cloud and on-prem resources required to successfully conduct the provided services.

**DELIVERABLES**

1. Create Storage Account and containers as specified by the customer
2. Create Log Analytics Workspace
3. Create Logic App and configure for 60 day retention policy
4. Create Event Grid for use with Logic App
5. Verify and test the
6. Knowledge transfer

**PROJECT MANAGEMENT**

Sirius will provide project control and oversight for the project duration, keeping Customer informed throughout the project with periodic project updates.  The project management activities may include:

1.      Prepare and facilitate project kickoff meeting

1. Define milestones, schedule and roles/responsibilities
2. Serve as Sirius single point contact and escalation point
3. Identify and engage Sirius resources to execute the project tasks
4. Management of contract change control (i.e., ensure all change requests are created, analyzed and reviewed as appropriate, manage through to closure)

6.      Validate all deliverable, terms and conditions of this SOW are met

7.      Prepare and provide client project completion/survey documentation

1. Off-site project management services